

MEMO OF CLUB HISTORY PLANS AND PROJECTS

(Form to be filled and sent to District Chairman by 31st August)

Name of the Club _____

Date of Inauguration _____

Inaugurated by (Chairman) _____

Sponsored by Club _____

Name of Charter President _____

Name of Charter Secretary _____

Date of Charter Presentation _____

Charter Presented by (Chairman) _____

Charter Number _____

Number of Member _____

- a. Active Members _____
- b. Honored Active Members _____
- c. Honorary Members _____
- d. New Members _____
- e. Sponsoring any Inner Wheel Clubs _____
- f. Resignation since last year _____
- g. Increase in Membership _____
- h. Do you plan to increase membership? _____
- i. Do you observe the Quorum rules for _____ Executive Committee Meeting ? (4EC members essential) Regular Meeting (20% essential)

Membership Fees _____

How do you raise funds? _____

Do you maintain two separate accounts? _____

(Club account and Charity account)

Have you audited both Club Charity Accounts? _____

Name of the Auditors (Chartered Accountant)

Have you circulated the Audited accounts among your members ? _____

Meeting Details

- a. Venue
- b. Day
- c. Time

Do you have Seminars and Meetings ? _____

If yes, mention a few

Do you read the Correspondence from the Dist. And Assn. At the Meeting ?

Do you read the accounts at the meetings ? _____

What are your closed months ? _____

Project Details :

Do you continue the Continuous Details of your Club ? _____

If yes mention

What are your Projects for the year?

Co-operative Projects with Rotary _____

Assisting other Organizations _____

Attendance in District Events :

Pulse Polio

Do you manage separate booths uusually? What are the usual IPPI activities ?

Fun and Fellowship

Festivals, Inner Wheel Day, Charter Day, Children's Day, Teacher's Day etc.

Woman's Ddaay Mmothher's Daay etc. Indeppendeence Day,, Rreepublic Day etc.

Member's Bbirthdaay / Anniversaries etc.
